



SPACE ACT AGREEMENT REQUEST FORM

for joint technical projects with:
Marshall Space Flight Center (MSFC)
Phone: (256) 544- 1484

MSFC

Company Name: _____	Authorizing Official: _____
_____	Title: _____
Address: _____	Phone: _____ Fax: _____
_____	Email: _____
_____	Technical Point of Contact: _____
_____	Phone: _____ Fax: _____
_____	Email: _____

Title of proposed joint technical project: _____

Please answer the following questions on a separate sheet(s) and attach to this form:

1. Describe anticipated project outcome (e.g., product, process, capability)
2. Provide a Statement of Work (SOW) consisting of:
 - (a) A comprehensive description of the agreement.
 - (b) The responsibilities of the parties including the participant, MSFC, and joint responsibilities.
 - (c) A schedule of proposed activities along with important dates.
3. Describe unique MSFC resources (facilities, equipment, materials, expertise) needed to accomplish task.
4. Describe what effort, resources and the level of reimbursement your company will provide.
5. In the collaborative effort that you have requested, please provide an approximate value for your company's investment in support of this proposed activity. This may include the value of your facilities, labor and equipment (such as models, prototypes, or materials) that will not be reflected in the terms of the agreement. This amount should not include the value of intellectual property or money to be reimbursed to NASA. (This confidential information will only be used internally for statistical purposes to support the Technology Transfer Program.)
6. Will your personnel be working on site at MSFC? Will they require office space and equipment? If so, how much space and for how long?
7. Describe any past, current or prospective relationships (e.g., contracts, grants, agreements, etc.) your organization has with NASA, the U.S. Government, and/or other entities (domestic or foreign), that may be related to the proposed project.
8. If your business entity is not domestically owned and operated, please explain.
9. Please provide the names of any MSFC Technical Points of Contact.

I certify that every reasonable effort has been made to locate a non-government source for performing this project and to the best of my knowledge no alternative source is feasibly available. Any information (hereon or otherwise) that we wish protected from non-governmental personnel will be marked as proprietary. We understand these activities are either fully or partially reimbursable to MSFC and that execution of agreements can take up to 75 working days dependent upon complexity of negotiations, timely submission of required information and availability of resources.

Authorizing Official _____	_____
Signature	Date

Please transmit an original copy of this completed form under company letterhead to:

Space Act Agreement Request
CD30/Technology Transfer Department
MSFC, AL 35812

CD30-SAARF 05/02